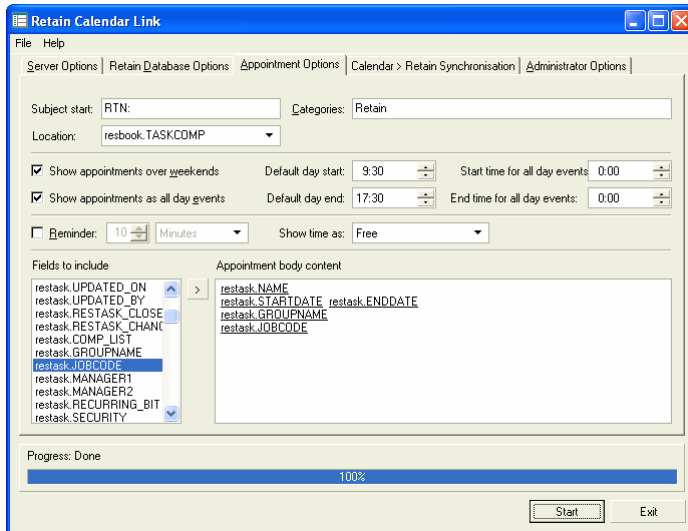


Retain Resource Planning System

Retain Calendar Link

The Retain Calendar Link allows personal calendars to be updated with jobs scheduled in the Retain Resource Planning System. Staff can view their appointments in their Lotus Notes calendar.



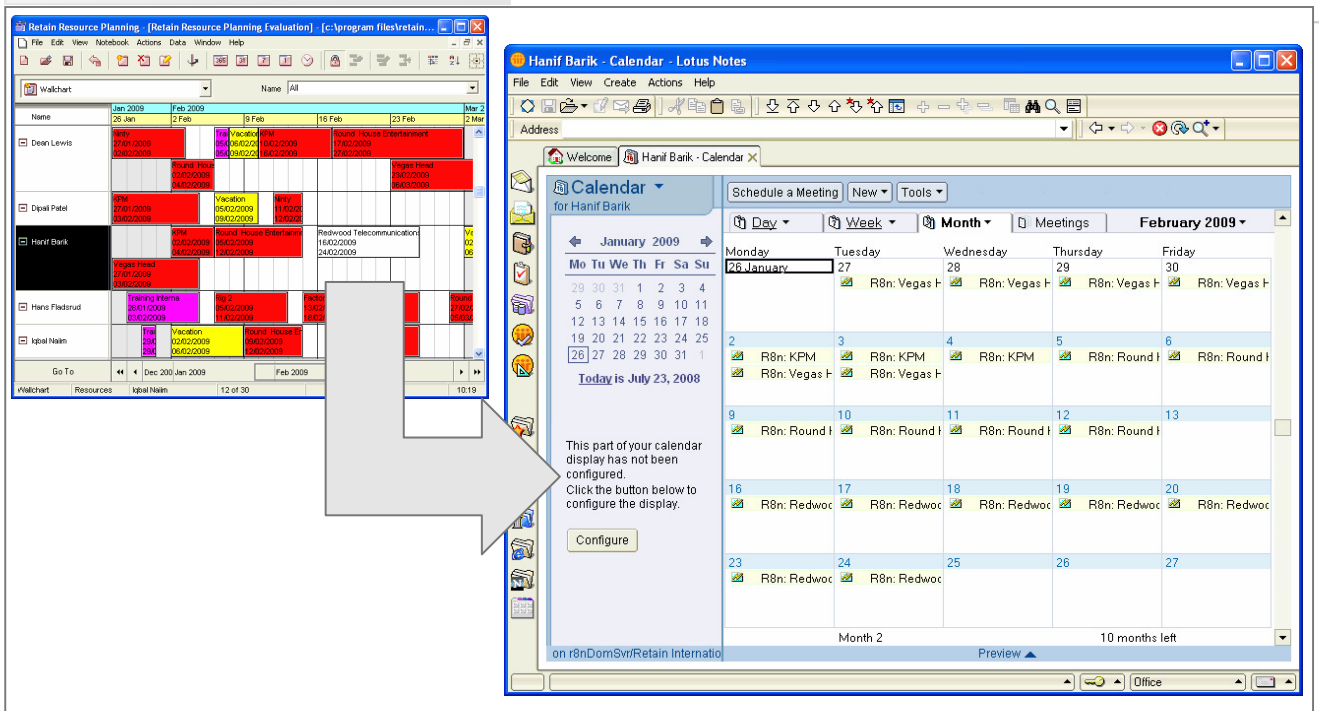
Key features of the software are:

- ◆ Ability to specify the fields in the message body of each appointment.
- ◆ Ability to restrict on date ranges, staff and jobs.
- ◆ Ability to set reminder options.
- ◆ Option for non-Retain appointments in Lotus Notes calendar to be uploaded to Retain.
- ◆ Appointments will be kept updated as bookings change.

The process can be set up centrally and automated. Staff can view their Retain bookings within their Lotus Notes calendars in the normal way.

Licensing is based on a server price, with a per resource calendar charge.

Appointments in Lotus Notes



Requires connection to Lotus Notes/Domino.

Lotus Notes is required on the client machines in order to display the calendar.

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